

Supplier Profile Questionnaire

Login to WABCO Supplier Portal

Wizard will guide you through all steps of the profile completion, incl.

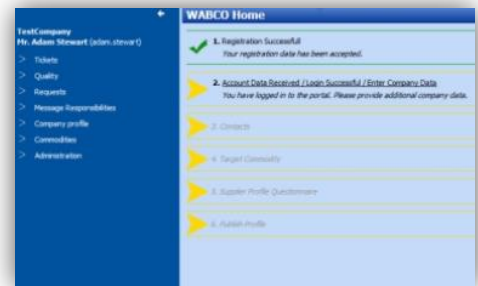
- Company Basic Data
- Contacts (assign proper role to all users)
- Commodity (mark the product group you want to offer to WABCO)
- Supplier Profile Questionnaire (share essential information about your company)



User Role Assignment

Message Responsibilities

- It ensures that your team is always up to date with WABCO news (RFQs, claims, logistic alerts, etc.) each user of WABCO Supplier Portal should be properly assigned to his/her role.
- To assign the role to each user, navigate to dedicated section (Contact People).



Contact People

- In this section you can find the list of the roles available and current assignment.
- To change the assignment of chosen role, click a pencil icon, choose the name from a list of all available users and confirm.
- If more than one user is to be assigned, add his/her name accordingly and save the changes for this role.

Role	Responsibilities	Menu
Long Term Vendor Declarations	Adam Stewart	
Tickets	Adam Stewart	
Request For Quotation	Adam Stewart	
Claims Handling	Adam Stewart	
Key Account for WABCO	Adam Stewart	
Company CEO	Adam Stewart	
Logistic Contact for WABCO	Adam Stewart	

Supplier Questionnaire

- To fill the Supplier Questionnaire click a dedicated link. You can also navigate to that section from the navigation three (on the left side of the page).
- Company Profile Questionnaire contains nine different sections.
- Once a section is completed, save it using a button (save&next).
- Once all sections are completed you can publish your profile.

